



LANGWARRIN PARK  
PRIMARY SCHOOL  
*Sculpting our future*

October 2020

## PARENT PAYMENT ARRANGEMENTS 2021 – YEAR 3

Dear Parents

Langwarrin Park Primary School Council is looking forward to another great year of teaching and learning and would like to advise you of Langwarrin Park's parent payment arrangements for 2021.

Please find the fee schedule for your child attached. Please complete this form and return to the school by 9/11/20 so the school can prepare accordingly. You can email the form to [langwarrin.park.ps@education.vic.gov.au](mailto:langwarrin.park.ps@education.vic.gov.au) or print and send a hardcopy with your child to their teacher addressed to Finance.

Langwarrin Park Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Government funding alone does not provide the level of education and facilities currently enjoyed by students at LPPS – locally raised funds provided by parent contributions and community fundraising are essential in order to provide our students – your children – with diverse, high quality learning opportunities.

### Financial Support for Families

Langwarrin Park Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund (CSEF): If you are a holder of a concession card, please be sure to complete an application form for 2021. Forms are available from the Finance Office and website link <https://www.education.vic.gov.au/Documents/about/programs/health/CSEF-Application-Form-2020.pdf>
- State School Relief (SSR): An application for support can be made through the school to assist with the purchase of uniforms for any families experiencing financial difficulties.
- Local Community Supports: Savers Plus Brotherhood of St Laurence

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

*Ms Deb Hadow - Assistant Principal (Welfare & Wellbeing)*

Ph: 03 9775 7533 | Email: [langwarrin.park.ps@education.vic.gov.au](mailto:langwarrin.park.ps@education.vic.gov.au)

## Payment Arrangements and Methods

Parents and guardians will be provided with early notice of payment requests for essential education items, optional extra and voluntary financial contributions (e.g. a minimum of six weeks' notice prior to the end of the previous school year).

Costs will be kept to a minimum with payment requests/letters fair and reasonable. To further assist parents with payments, four payment options have been developed.

- Option A Full –amount at the beginning of Term 1
- Option B Payment at the beginning of each Term
- Option C Half yearly payment – Term 1 and Term 3
- Option D Other payments arrangements as negotiated (i.e. weekly payments via Qkr)

Payments can be made via Qkr (our preferred payment method) or calling the Finance office and making a confidential credit card payment over the phone. Phone 9775 7533 and dial 2 for the Finance Office.



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*Please go to the App Store or google play and download the Qkr app onto your device.*

Alternative payment options are available through the school and parents are encouraged to make an appointment with the school to discuss circumstances and available options. If you have any queries please call the Finance Office and speak to Sue Guest, Bridgit Dooley or Shona Byrnes.

## Refund

Refunds will be discussed on a case by case basis at a school level. A refund to families will be where it is reasonable and fair (for example, if the school has not incurred a cost) and for unavoidable event cancellations i.e. if a family experiences a crisis or sudden serious illness and the student can no longer attend the event.

For further information on the Department's Parent Payment Policy please see a two page overview attached.

Yours sincerely,

Tabled at School Council:

Denise Webster

Principal

(Date) 19/10/2020

Vicky Adams

School Council President

### **Parent Payment Policy – Fee Schedule – Year 3**

Please find the itemised list of Essential Student Learning Items and Optional Items for your child. Langwarrin Park P.S. also continues to welcome your voluntary contributions for 2021.

Please complete this form and return to the school by 9/11/20 so the school can prepare accordingly.

#### **Essential Student Learning Items**

Below is a list of items and activities which are essential for your child to learn the standard curriculum.

Please indicate which items you would like to purchase through the school on the table below:

<b>Essential Student Learning Items – Year 3</b>	<b>Amount</b>	
PM E Collection (Literacy Online Reading Program (F - Y3))	\$10.00	<input type="checkbox"/>
Recorder (Year 3)	\$8.40	<input type="checkbox"/>
LPPS Diary/Reading Journal (THRIVE)	\$12.50	<input type="checkbox"/>
Art & Craft Supplies (including paper, glitter, paints and cardboard)	\$25.00	<input type="checkbox"/>
<b>TOTAL</b>	<b>\$55.90 (Year 3)</b>	<b>\$</b>

#### **BookList – Lamont Books**

Lamont Books are providing LPPS with our booklist for our students for 2021. This will guide you on the everyday items that your child will use in the classroom. Please click onto the link attached to the website and indicate which items you would like to purchase through the Lamont School Portal for the attached LPPS Year 3 booklist.

<https://booklists.lamontbooks.com/school/langwarrin-primary-school>

## Optional Items

LPPS offers a range of optional items and activities that are additional to the delivery of the standard curriculum. These items and activities are designed to broaden the school experience for your child. If you would like to purchase an item or activity for your child, please indicate on the table below.

Optional Item	Suggested	Amount
Optional camps, excursions, incursions and sports program as scheduled throughout 2021. The cost of these excursions will be advised throughout the year.	To be advised	
Swimming Program (Semester 1 & 2) 5 lessons x 30 min (\$45 per Semester)	\$90.00	
Extra-Curricular Music Lessons (Private & Group Sessions)	To be advised	
<b>TOTAL</b>		\$

## Voluntary Contributions

LPPS continues to welcome your voluntary contributions to support our school.

You can make a general voluntary contribution that goes towards all of our school's important priorities for 2021 as well as providing additional activities and services for all students. Alternatively, you can make a voluntary contribution to any of the specific priorities outlined in the table below:

Voluntary Contribution	Suggested Voluntary Contribution per family	Amount
General Contribution (including the below)	\$100	
- Music and Music Performances		
- Physical Education and Facilities		
- Information Technology and Increased technical support		
- Performing Arts Centre		
Printing and Paper Costs	\$50	
<b>TOTAL</b>	<b>\$150</b>	<b>\$</b>

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

## Parent Payment Charges (please add your Childs name, year level and total to pay)

<u>Name of Student</u>	<u>Year Level</u>
Essential Student Learning Items	Amount _____
Optional Items	Amount _____
Voluntary financial contribution	Amount _____
	<b>TOTAL</b> \$ _____