

PROTOCOLS FOR THE PARENT USE OF CLASS DOJO AT LPPS

These protocols are designed to assist parents and teachers in the use of Dojo as an informal communication tool at LPPS. They define appropriate and inappropriate use of the program. Please refer to the student, staff & parent codes of contact for further information:

What Dojo should be used for from a parent's perspective:

- Notification of any issues that have arisen e.g. a missing hat/part of uniform;

What Dojo should be used for from a teacher's perspective:

- Big Write topics;
- Homework queries;
- General inquiries e.g. Is any parent able to assist at next month's excursion?
- Giving good behaviour points;
- What we are working on in class. This could include a monthly summary of activities;
- Giving red or negative points for not following class/school rules or the teacher's direction.

What it is not used for:

- Replacement of absence notes: a note is required here or a recording on the absence phone line;
- Inquiries about yard incidents. If an incident is serious enough then it should be dealt with via a phone call requesting an interview;
- A replacement for parent-teacher interviews.
- Complaints: once again, these should be dealt with personally via a phone call to the teacher or office.
- Early pick up requests (these still go through the office)

Please note:

- It is expected that all teachers will use Dojo on a regular basis as a communication tool;
- 2 behaviour points given throughout the week are a way of positively reinforcing behaviours within the classroom.
- Negative points are required for such things as not handing in homework etc.
- Negative points also give the positive points greater significance;
- giving consequences for behaviours the kids need to work on;
- Green points will be given for positive behaviours i.e. a great result in a spelling test;
- Red points will be given for misdemeanours i.e. failing to hand in homework;
- Having red points or negative points at the end of the week should not result in punishments at home. If an incident is worthy of parental intervention the normal processors of ringing parents and talking to them will be followed;
- Dojo messages should not be sent outside of normal working hours (8.00am – 4.30pm) and definitely not on weekends;

You should not expect:

- A response to Dojo messages outside of normal working hours.

These protocols will be reviewed in late term 2

Ray Flanagan, March 2015